

Ref. No: - CUJ/COE/2026/8705

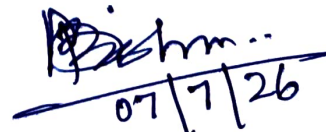
Date 7th July, 2026

EXAMINATION SECTION
NOTIFICATION

The following regulations are applicable for upcoming semester examinations:

- **Sessional Tests:** Three sessional tests for each subject will be conducted by the respective course instructor prior to the end-semester examination. Students must attend at least two of these sessional exams tests to be eligible for the end-semester examination; failure to do so will result in disqualification.
- **Retest Policy:** Sessional tests cannot be repeated. Should a student miss a sessional exam due to unavoidable circumstances, the decision to conduct a separate, make-up sessional exam rests solely with concerned the subject Faculty.
- **Attendance Requirements:** A minimum attendance of 75% in all lectures, seminars, tutorials, and preceptorials organized by the department is mandatory to appear for the semester examination.
- **Condonation of Shortage:** The School Board, upon recommendation from the department, may condone attendance shortages of up to 5%. Shortages exceeding 5% but remaining below 15% may be forwarded by the School Board—with full justification through the Dean—to the Hon'ble Vice Chancellor for a final decision.
- **Clearing Backlogs:** Students who have not cleared a course due to failure or absence in sessional/semester examinations may clear the course in a subsequent semester. (on odd to odd semester and even to even semester basis)
- **Academic Progression:** To progress to the third semester, students must have cleared at least 50% or more courses out of total credits from the first and second semesters. Failure to meet this requirement necessitates seeking fresh admission and pursuing the coursework as a new candidate.
- **Student Responsibility and Integrity:** Students must ensure they fulfill all eligibility criteria: (i) attendance in at least two sessional tests, (ii) no shortage of attendance, and (iii) Cleared at least 50% or more courses out of total credits from previous Academic years. In the event an examination hall ticket is issued erroneously due to a technical glitch or oversight, students are expected to demonstrate integrity by abstaining from the examination and immediately notifying the Examination Section or the Head of the Department.

This is issued with the approval of the Hon'ble Vice Chancellor.


07/7/26

CONTROLLER OF EXAMINATIONS