

Ref. No. CUJ/GA/IPR/2021/10/112

Dated: 18. December, 2023

**कार्यालय आदेश/Office Order**

1. In pursuance of direction contained in MoED OM No. C-19011/7/2017-Vig. Dated 31<sup>st</sup> December, 2021 and in terms of Rule 18 (1) (ii) of CCS (Conduct) rules, 1964, all Teaching and Non-Teaching Employees (Group-A & B) are required to submit Annual Immovable Property Return (AIPR) as on 31<sup>st</sup> December, 2023, giving full particulars of immovable property inherited/ owned/ acquired/ held on lease or mortgage either in own name or in any of family member's name in the prescribed proforma on or before **31<sup>st</sup> January, 2024**.
2. Employees who failed to submit the property return within the prescribed time limit would be denied vigilance clearance in terms of DOP&T's O.M. No. 11012/11/2007-Estt. (A) dated 14.12.2007 read with OM of even number dated 27.09.2011.
3. This is issued with the approval of the Competent Authority.

**Encl.:- AIPR Proforma**

*Ujjawal*  
18/12/23

[ले. कमां. उज्ज्वल कुमार (से.न.)]  
[Lt Cdr Ujjawal Kumar (Retd.)]  
उप कुलसचिव-II  
Dy. Registrar – II

**Copy for information and necessary action to:-**

1. All Deans of Schools
2. The Finance Officer/ The Controller of Examination/ The Librarian
3. Dean, Academic Affairs/ Dean, R&D Cell/ Director, IQAC
4. All Heads / Coordinators of Departments
5. CVO/DSW/ Chairman, Proctorial Board/ Chairman (Admission Cell)
6. Transport I/c / Purchase I/c / EE I/c/ I/c Health Center
7. Co-ordinator, NCC/ Co-ordinator, NSS/ Sports I/c
8. All DRs /PRO/RTI Cell/ I/c Hindi Officer/ ARs / Section Officers/ Security Officer
9. All Sections/ Cells of the University
10. All Teaching and Non-Teaching Employees (Refer to Website/ Notice Board)
11. Technical Cell I/c for uploading on University Website
12. Rajbhasha Cell – For Hindi Version
13. PS to Vice Chancellor / PS to Registrar / PS to Finance Officer
14. Notice Board, Concerned File & Guard File